

RESIDENT CASE LOGS

All residents are responsible for maintenance of their case logs through the ACGME web site. These logs are monitored to assess our success at providing the necessary mix of cases for resident certification. If these are not entered in a timely fashion, it may adversely affect the resident's ability to sit for the board examinations. In order to have the system work successfully, the following guidelines must be followed:

1. **Update the case logs weekly** (or more frequently if possible).
2. Contact Residency Coordinator (210-567-5644) for any problems with the system.
3. Review log numbers after each rotation. If there are cases or categories of cases that are not being entered in significant volumes please contact the program director's office to discuss a solution.
4. Please be sure to accurately record your involvement in the cases (surgeon, assistant) and the exact part of the operation for which you are taking credit. Hospitals are required to verify this information to the program and ultimately the ACGME.
5. Letters of support for Board testing can only be generated after a thorough review of the logs.